

# TRIMLINE CANOPY 10' x 20'

## Instructions for Assembly

Video instructions are available on our website!

Go to: [flourishdisplays.com/instructions](https://flourishdisplays.com/instructions) or scan this code with your QR Code Reader App for a direct link to our instructions and videos.



**Please, assemble the TrimLine at home the first time, not at an event.**



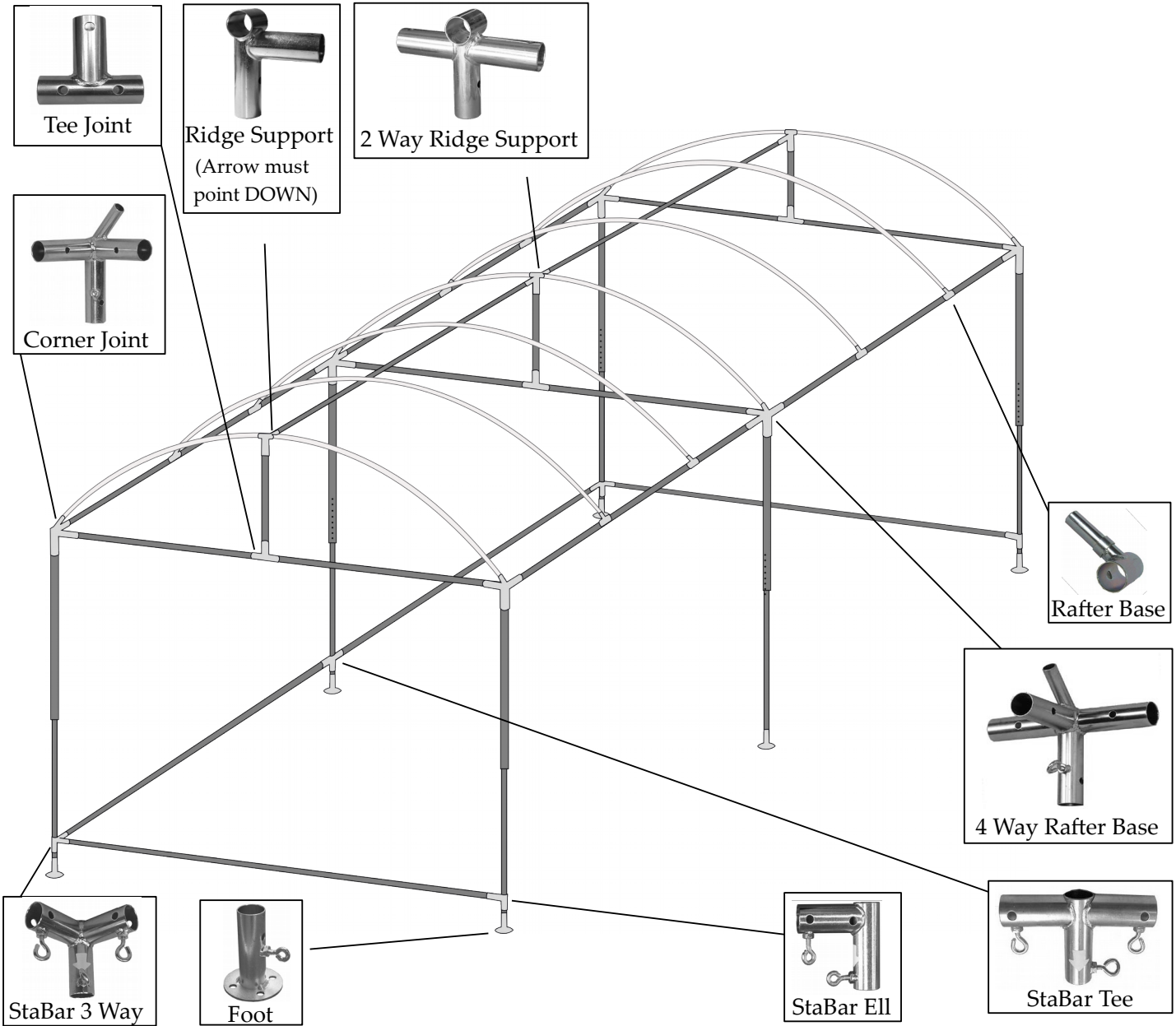
Before beginning assembly of your TrimLine, please take time to review the enclosed Parts List to familiarize yourself with the TrimLine and to confirm that all parts are present.

Also, review these instructions along with the instructions for any accessories or options you have purchased, such as Awning or Rear Door assemblies. Parts for TrimLine accessories often need to be installed during set up of the canopy. Reviewing all instructions before beginning set up will help ensure that you have the necessary accessory parts in place as you set up your TrimLine.

**\*\*\*The TrimLine Canopy can be set up by one person, but as with any canopy set up is easiest with a little help!**

Visit our website to see all options available for the TrimLine Canopy: [flourishdisplays.com](https://flourishdisplays.com)

# FRAME OVERVIEW



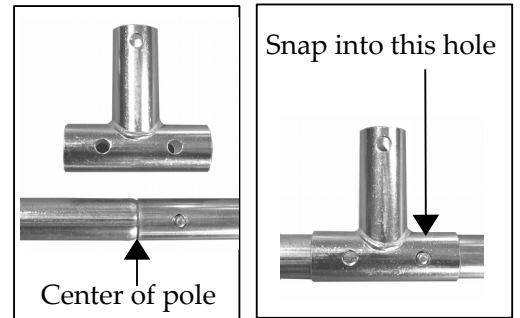
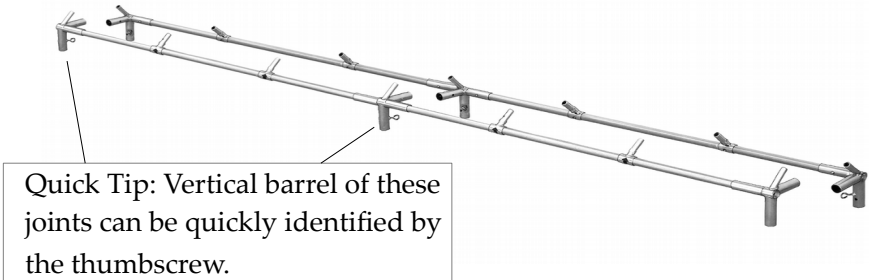
**Joining Pole Sections:**  
 Pole sections click together. Take care to join purple coded male poles to purple coded females, and no-color code males to no-color code females. Telescoping legs arrive nested together with the bottom section inside the top section.

Male
Female

\*Before beginning assembly for the first time, take a moment to start thumbscrews on all joints equipped with a receiving nut.

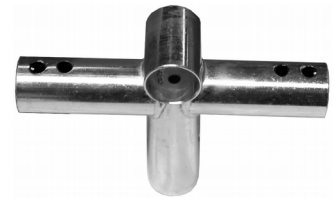
# ASSEMBLY OF ROOF FRAME

1. Begin by clicking together the male and female purple coded sections to form four 10 ft poles.
2. Slide Rafter Base Joints onto the purple coded poles, clicking onto the snap buttons located midway on each section. Be sure all Rafter Base stubs are pointed the same direction.
3. Now connect two of the poles to a 4 Way Rafter Base and attach a Corner Joint to either end of the now 20 ft long pole. Repeat with the remaining two poles, keeping all Rafter Base Stubs pointing the same direction. You now you have two 20 ft long poles with Rafter Base Stubs facing each other.

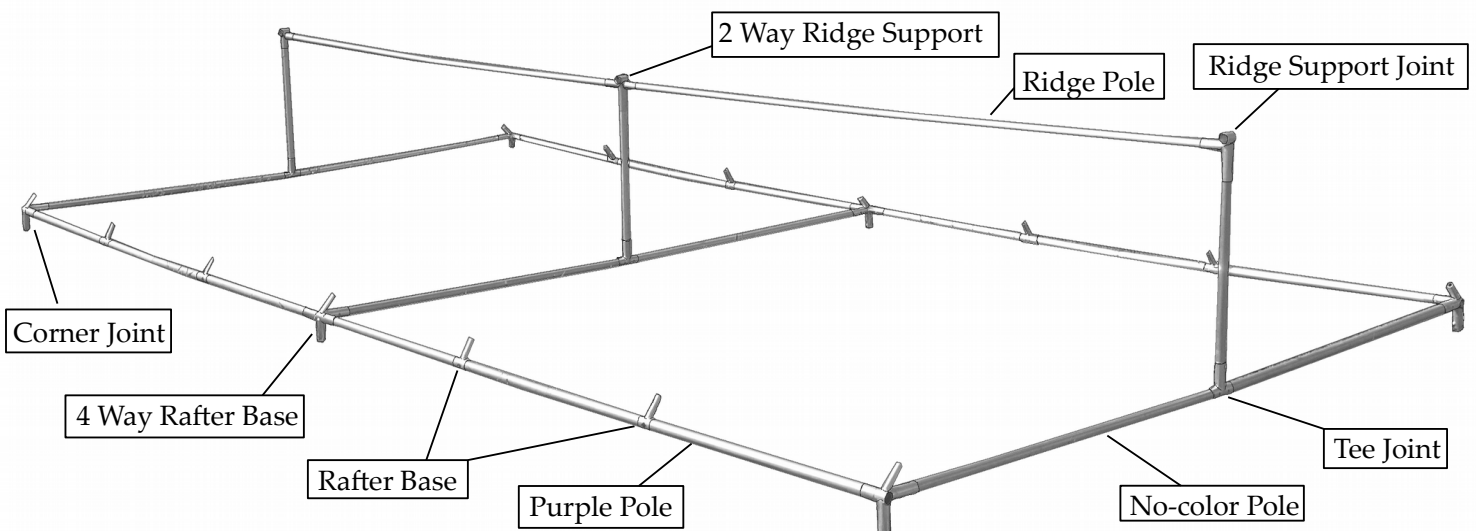


4. Click together no-color sections to form three 10 ft poles.
5. Now slide the Tee Joints to center of the no color poles and click into place. Take care to center the joint over the seam where the pole sections connect.
6. Insert the no-color poles into the Corner Joints as shown below. The Rafter Base Stubs should be facing up and towards the center of the frame.
7. Add the short 26" riser poles to the Tee Joints and top them with the Ridge Support Joints at the ends and the 2 Way Ridge Support at the center.

\*Note - the 2 Way Ridge Support joint has two different snap button hole placements. Adjust the setting depending on the fit of your canopy top and the ease of attaching the ridge support poles.

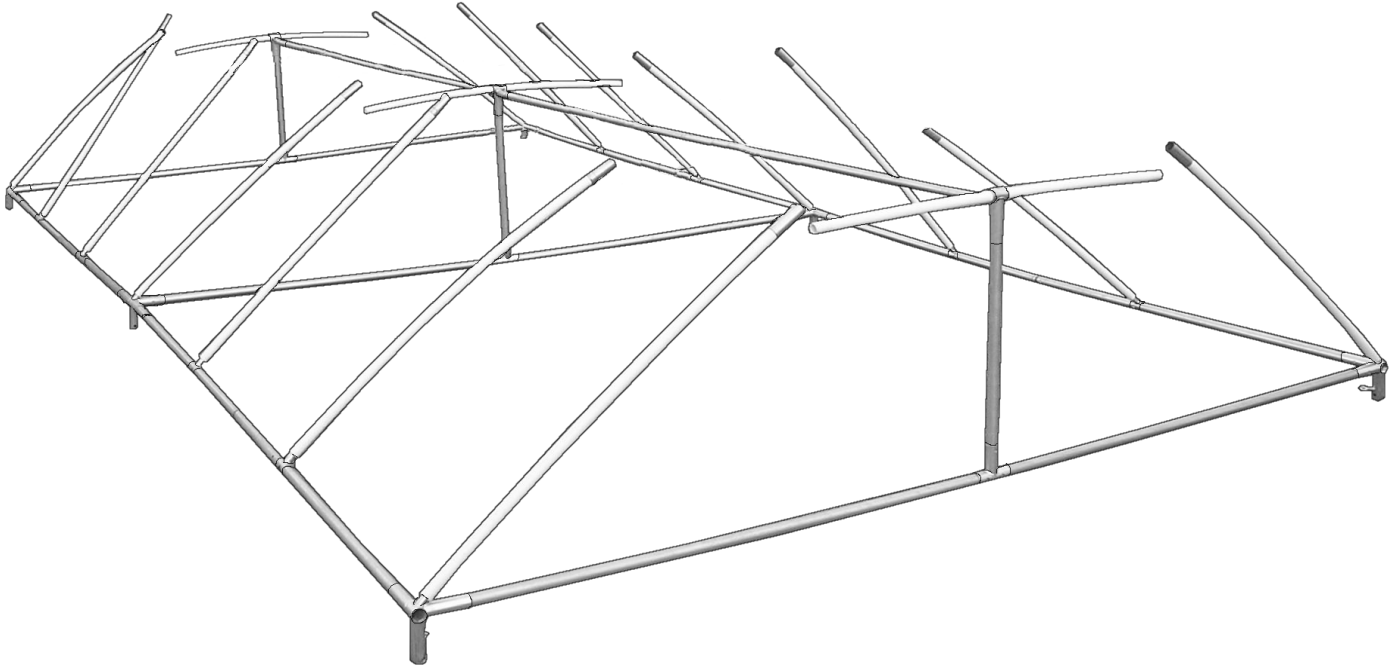


8. Click together the remaining no-color sections to form two 10 ft poles and insert into the Ridge Support Joints to complete the assembly of the metal parts of the roof frame.

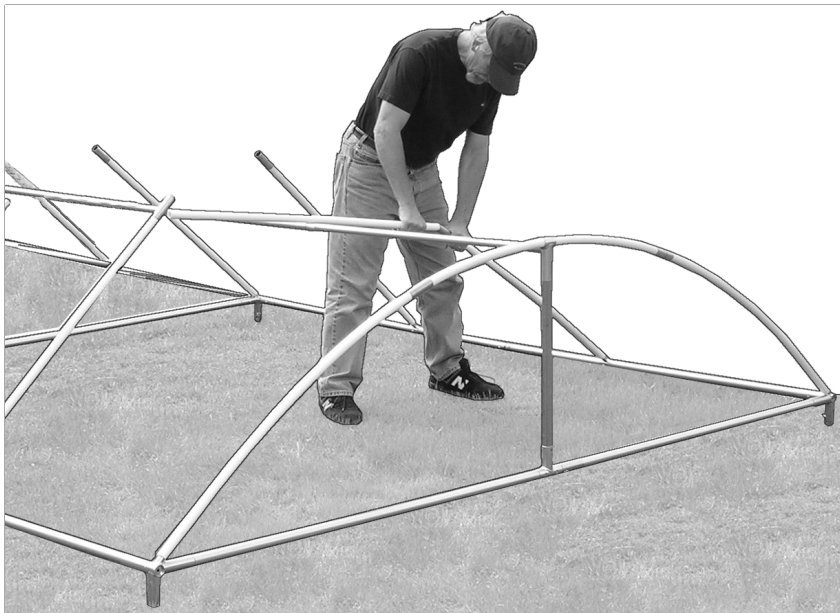


# RAFTERS

1. To assemble rafters, slide each Rafter End (with metal sleeve) onto a Rafter Base Stub, keeping the metal end up.
2. Slide three of the Rafter Center sections through the Ridge Support Joints. The remaining Rafter Center sections will sit **on top** of the Ridge Pole.



3. To connect the Rafter sections, simply push each plastic end of the center sections down and into the corresponding metal end of the Rafter Ends. Keep pushing down until you feel it pop into place.



## TOPPER

**\*Your canopy top has been folded for shipping in a way that makes it easy to set up. Please read these directions before unfolding topper.**

1. Beginning at one gable end of the roof frame, unroll top along the ridge pole, letting the ends hang down over either end of the frame.
2. Unfold top, stretching it out over the entire roof frame and aligning the corners with the corner joints of the frame.

\*Instructions for re-folding the top at the end of the show can be found on page 9.



3. With the top stretched over the frame, lift the valance along the front edge and attach the Velcro straps around the frame pole to hold the top in place as you lift the canopy. (The rest of the straps will be easier to attach after the legs are put in place.)

**Vents:** Now is the easiest time to access the heat/wind vents, although they may be opened or closed at any time, from inside or outside the canopy. From the outside, simply roll up and secure against the Velcro strips. From inside, separate the bottom Velcro strip and reach through to roll up.

# Setting Up and Using the Telescoping Legs

## Initial Set Up

1. Begin by holding leg upright, with the row of holes towards the bottom of the leg. Line up the snap button at the very bottom with the row of holes, then start pulling the inner nested section of the leg out, just about 6" at first.
2. Find the hole located about 12" from the top of the leg and keep pulling the bottom section out until the snap button clicks into place; this is the "travel" position.
3. Slide StaBar Joints onto bottom section of legs, with the white arrow pointing down. Refer to the illustration on page 8 for correct placement.
4. Slide feet onto the bottom of each leg, rotating until the snap button on the leg snaps into the hole on the foot. Tighten the thumbscrews on the feet – finger-tight only!

**At this point the leg assemblies are ready for transport or storage. If space allows, there is no need to remove joints between shows.**

## Extending the Legs for Use

1. To extend the leg, hold upright on the floor and step on the footplate to keep the bottom section in place. Lift the top section upwards until a snap button pops out from the bottom section, just below the upper section. This is the "rest-stop" position.
2. **With the top section resting on the "rest-stop" button rotate sections until a button pops out of the topmost of the row of holes. This is the extended position, 7 ft. high.** To increase the height of the leg depress the button in the row of holes and extend to the desired height.

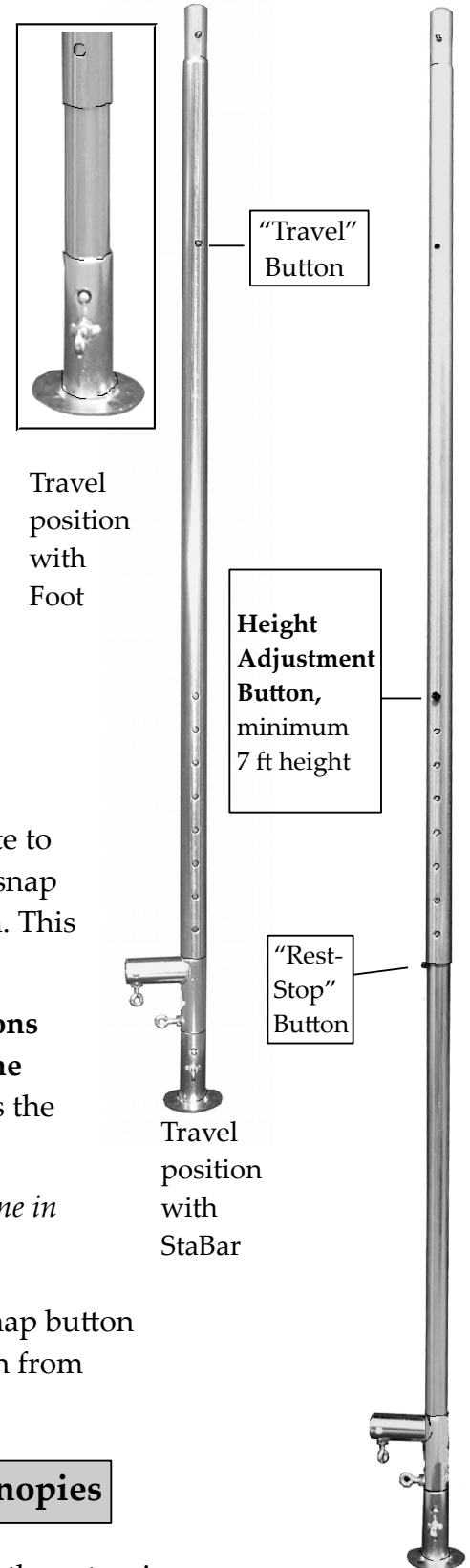
*\*At the minimum 7 ft height, you should have **two** snap buttons showing; one in the topmost adjustment hole and one button in the bottom leg section.*

3. To collapse the leg, push in BOTH the "rest-stop" button and the snap button in the row of holes. Rotate one section slightly to keep the snap button from catching. Re-engage the "travel" button to secure for storage.

## Leg Extenders for 8' or 9' wall-height canopies

**Add Leg Extenders to the top of the telescoping legs.** For the 8' height the extensions measure 15" long, For the 9' height they measure 27" long.

*\*For ease of set-up, you may wish to insert the leg extenders into the canopy corner joints before raising the top onto it's legs. When you lift the roof, you'll be inserting the legs into the extenders rather than the corner joints.*



## ATTACHING THE LEGS

1. Begin with the front (long edge) of your canopy. Lift the front edge and insert center leg into 4 Way Rafter Base. With this leg in place, you can walk to either end and attach the other two legs into the Corner Joints.

2. With the front legs attached, step inside and finish attaching Velcro straps to the frame.



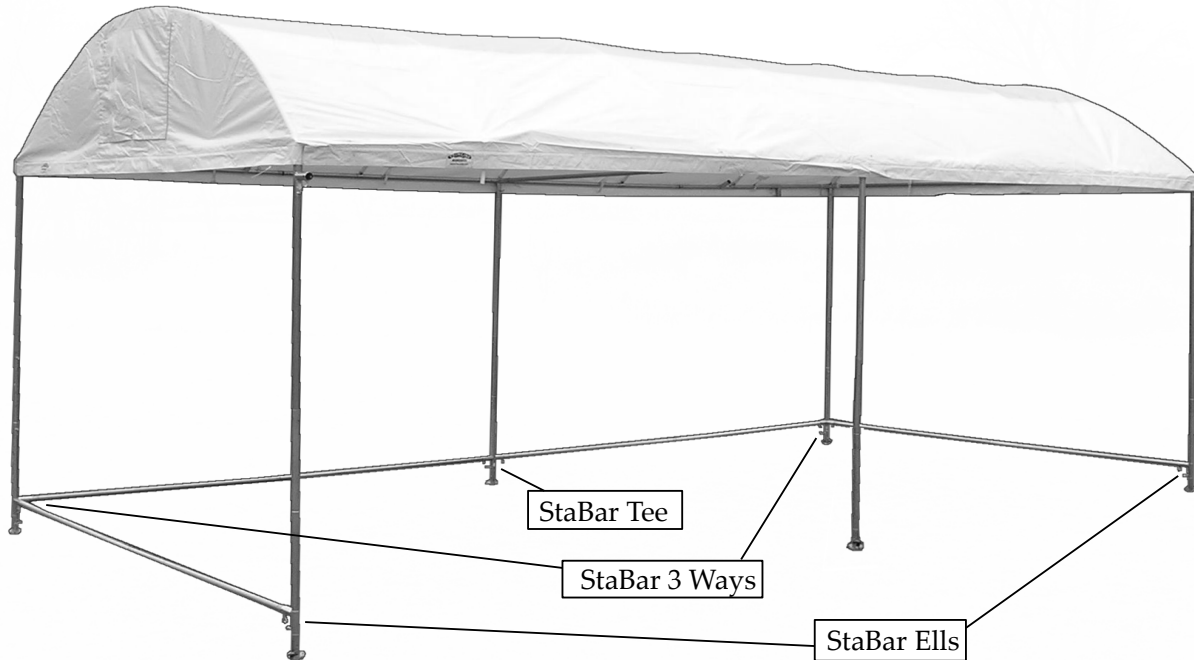
4. Lift the back edge now and repeat the process with the rear legs





## STABARS

1. Click together no color pole sections to form four 10 ft poles.
2. Insert poles into StaBar Joints, working along the back first, then adding the sides.
3. Adjust StaBar Joints up or down along the legs to allow the StaBar to remain level even when the legs are set at differing heights to compensate for uneven terrain.
4. Finally, tighten all thumbscrews on the frame. FINGER TIGHTEN ONLY – do NOT use tools!



## SIDEWALLS

1. Unfold walls, locating the top edge with roll up straps attached (the bottom edge has grommets).
2. Standing inside the canopy, zip the sidewalls to the topper from left to right. Stepping outside the canopy, zip sidewalls to each other at the corners. Use Velcro wind straps to attach wall to leg when one or more wall has been removed or rolled up.
3. Pull topper snug at corners, overlapping and attaching Velcro flaps at ends of valances.

\*Note that the heavy duty zippers on the TrimLine are “self-lubricating”. They may be stiff at first but will handle with ease after a few uses.

## ANCHORING

Whenever possible, use the TieDown Screws and Spikes included to attach canopy to the ground. If neither is usable, we advise the use of our GreatWeights or other weight to keep you earthbound in strong winds. Opening wind vents to release pressure is also helpful in windy conditions.



## Packing Up

You may choose to break your canopy down to it's smallest component parts if packing space is tight, but for ease of set up at your next show you may prefer to leave the hardware connected to the poles.

### Most compact storage

All parts and poles fully disassembled



### Quicker set up

Hardware attached to poles,  
Poles broken down to 5 ft. lengths



### Fastest set up

Hardware attached to poles,  
Poles left assembled at 10 ft.



## Step-by-step break down of the TrimLine

1. Release wind straps from legs, unzip and remove Sidewalls and fold carefully. Store in optional short Carrying Bag.
2. Remove StaBars, starting with the sides.
3. Loosen thumbscrews and remove the rear legs, leaving the center leg until last.. With the rear legs removed, you can step inside and remove the Velcro straps holding the topper onto the frame. Now remove the front legs.
4. To fold the topper, stand at the gable ends and unroll the heat/wind vents if you've had them open. Now fold one edge up to the center, then the other side, and finally fold in half along the center. The topper should now be folded in a long packet sitting along the ridgepole. Keeping it on the ridgepole to keep it clean, start rolling at one end and finish with a cylinder shape that can be stored in the optional long Carrying Bag.
5. To pull the rafters off the rafter bases, stand inside the frame, place a foot on the horizontal purple pole and pull up to release from Rafter Bases and Corner Joints. Rafter sections can now be separated.
6. The rest of the poles and joints can now be disassembled, starting with the ridgepole and working your way down until you have pole sections that can be stored in the optional Pole Bags or bundled with Ball Bungees.

## Care and Feeding of your TrimLine Canopy

\* Vinyl is a tough and durable fabric. It resists mildew and dirt but should receive your care and attention to keep it in prime condition. **DO NOT STORE WET.** If you have had to break down wet, remove canopy top and walls as soon as you get home and open up to allow it to dry thoroughly.

\*Dirt can be cleaned from walls, roof and awnings with any regular non-abrasive liquid household cleaner. A soft brush may be used, if necessary. Always use glass cleaner on clear walls. Rinse well to remove any cleaning product residue and dry thoroughly before storing.

You may choose to work on a clean patio surface, or set up the canopy roof frame only and stretch the top over it for cleaning. A long-handled brush or mop can make it easier to reach.

\* The Ball Bungees are stretch cable loops with plastic balls that may be used to bundle the poles into several easy to manage bundles. For easier and cleaner break down and storage, consider our Pole Bags.

\* The Spikes and Tie Down Screws are intended for use on grass or dirt. On streets or other hard surfaces you will need to use weight to anchor your canopy. Our optional GreatWeights are a great way to add weight to the TrimLine.